**Evaluation Criteria**

*There are 8 criteria according to which all submitted expressions of interest will be assessed and rated. Please keep them in mind while filling out your expression of interest.*

*These include:*

1. NAME OF THE COURSE

2. COURSE CONTENT

3. TARGET GROUP

4. INTENDED LEARNING OUTCOMES

5. COURSE DESIGN: TEACHING METHODS AND MATERIALS

6. COURSE WORKLOAD AND TIMETABLE

7. ASSESSMENT OF LEARNING

8. TRAINER/S

*All 8 criteria will be assessed in regard of a few questions (see below) and grade on a scale of 1 to 4 points.*

*1=poor, 2=mediocre, 3= good, 4=excellent*

*Also there will be specific comments on your expression of interest and course design e.g. for further development or remarks about training needs. This will allow you to optimize and resubmit your idea if the initial proposal fails to meet the requirements.*

1. NAME OF THE COURSE

*1. How well does the name of the course cover the scope?*

*2. How attractive is the course name to participants?*

2. COURSE CONTENT

*1. How relevant and adequate is the content?*

*2. Can the content be covered in the given time?*

3. TARGET GROUP

*1. Is the target group defined (including group size)?*

*2. Is the expected prerequisite knowledge, skills and competences outlined?*

4. INTENDED LEARNING OUTCOMES

*1. How relevant are the learning outcomes?*

*2. Are the learning outcomes written from perspective of participants?*

*3. Is the ambition level of learning outcomes adequate?*

*4. Is the formulation of learning outcomes concrete enough?*

5. COURSE DESIGN: TEACHING METHODS AND MATERIALS

*1. How well do the course design, teaching methods, learning assignments and participant activation serve the intended learning outcomes and course content?*

*2. How well does the teaching material serve the delivery of course content and the attainment of learning outcomes?*

6. COURSE WORKLOAD AND TIMETABLE

*1. How realistic and precise are the planned workload and timetable?*

7. ASSESSMENT OF LEARNING

*1. How well does the assessment of learning support the attainment of learning outcomes of the course?*

*2. Do the participants receive feedback on their learning / progress during the training?*

8. TRAINER/TRAINERS

*1. Are the trainers competent enough (content knowledge and training skills) to provide the training?*